

SaskJobs – Job Order Form

Please complete and return to the Canada-Saskatchewan Career and Employment Services office nearest you. Or fax to 306-798-5022

EMPLOYER DETAILS (Registration)

Company Name: _____
Address: _____ City: _____ Prov. _____ Postal Code _____
Telephone: _____ Fax: _____
Email: _____ Contact Person: _____

I have access to the Internet and wish to post my own job orders on SaskJobs. Please forward my Login information.

Yes No

JOB INFORMATION

Job Title: _____

Job Location (City, Town, or Municipality) _____

Job Description:

Number of vacancies: ___

Terms of Employment: Perm Temp Seasonal (until) _____
 Full-time Part-time Casual Contract

Salary (give range if appropriate) \$ _____ Hour / Day / Month / Year
Depending on: Experience Education Qualifications

Education: _____

Experience: _____

How to Apply: _____

Application deadline: _____

Post job for: ___ Hours ___ Days (circle) 1 2 3 4 Week(s) 1 Month

Would you like to accept applications directly to your email account? ___yes ___no

Important: Please let us know when you have filled the position, or if you need to re-post it.

Email: saskjobs@gov.sk.ca or Visit SaskJobs at www.saskjobs.ca
Fax us at 306-798-5022